



COOKHAM DEAN PRIMARY SCHOOL PTA MINUTES

of the meeting held on Friday 16th May at 2pm

ATTENDEES:

Pippa Jeans [PJ] 2
Michelle Partiar [MP] R/2
Marie Hepworth [MH] R/4
Tessa Allanson [TA] 6
Esme Howarth [ES] R/2
Tori Dixon [TD] 4/6

Isadora Bennett [IB] 4
Mrs Reekie [FR]
Kimberley Milne [KM] R/2
Sylvia Rai [SR] 1/3
Tracy Baker [TB] 5

1. WELCOME & THANKS

MP opened the meeting and thanked everyone for coming.

Apologies have been received from Jennifer Woodhead and Sophie Bird.

The PTA would like to say thank you for the following events which have taken place over the last couple of months:

- Child choice day
- Mini marathon fun run – thanks to Tori and all the helpers – the event worked really well and was a great success
- The refreshment sales for the yr 5 performance by year 5
- Thanks to Abbe for sorting the squash and biscuits for the VE day party
- Finally thanks to Tori for a great quiz night last night

2. FINANCIAL UPDATE

MP ran through how much the recent events have raised:

- Child choice day - £242
- Mini marathon - £1,477 – this was mostly thanks to sponsorship
- Year 5 performance sales - £150
- Quiz night - TBC

MP confirmed we currently have £21,470 in the bank.

MP confirmed a number of previously agreed items have now been paid to school including the full curriculum spend, the contribution to class trips and the Shakespeare company visit.

MP agreed with FR that she would pay the next items on 16th June to allow for cash flow in the meantime for any summer fete expenses – this will include the emotional well-being ambassadors items, the green screen and £3,000 VCF.

In addition the following items remain ear-marked as previously agreed:

- Outdoor classroom - £11,000
- Gazebo (sides on the existing structure) - £1,800 **ACTION: FR to check if this cost is included in the £11,000 cost above**

This leaves us with approx. £4,000 available in the bank.

3. ITEMS FOR DISCUSSION / VOTE

Update on the wishlist

- FR updated that the planning permission was rejected for the outdoor classroom. An ecology report is required to move forward – this is a requirement for a conservation area. An ecology report would cost approx. £2,000. FR will be speaking with the relevant governor to plan next steps.
- FR requested the following additions to the wishlist
 - o Furniture for the sensory room which is being installed in the holidays - £300. All agreed.
 - o New blinds for the hall and reception classroom – cost TBC, FR will plan to give a cost at the next meeting. SR mentioned she has contacts and would pass these to FR.
- The hanging bar is still being considered. FR updated that the cost would be £6,000 as would need proper flooring for safety.
- TD requested ~£300 for a bookcase for picture books, plastic covers and stickers for the library. All agreed.

4. UPCOMING EVENTS

Legoland ticket for the inset day on 27th June – sales open on Monday 19th May. 120 tickets have been reserved and can be purchased for £23 each.

Non-uniform day in exchange for raffle and fete donations – 6th June.

Sports Day 13th June. Teas, coffees, squash will be available to purchase and PTA will provide ice-pops for all the children (200). Reception to organise.

Musical soiree – 25th June. Year 3 to manage.

Summer Fete – 21st June.

MP asks that all expenses for the fete are submitted sooner than later for reimbursement.

PJ mentioned we are still on the hunt for buskers. FR suggested asking Francesca Pow's son – **PJ to action.**

EH mentioned she is still looking for a BBQ. IB has spoken with Cookham Dean Cricket Club and they are happy for us to use theirs but it needs to be repaired first.

There was a general shout out to all year groups to get in touch with PJ if they have any questions or need help with anything fete related.

The glitter tattoos, face-painting and hair-braiding stalls will all be situated close together. Year 5 likely need to source the tattoos.

MP will be doing a shop at Lidl for fete supplies so if anyone needs anything they should contact her ASAP.

Trampolines are currently TBC. FR is waiting for the requested paperwork and can then confirm. If the trampolines do not go ahead then we will move the inflatable obstacle course to the centre of the field.

PJ confirmed Rotakids have 2 stalls.

FR mentioned that Josh Reynolds, local MP has expressed an interest to attend the fete.

Recycling – no one came forward to FR's request to manage the recycling at the fete. MP and Claire will take ownership with everyone mucking in. FR will ask eco-warriors to do some signs. Need to consider:

- What happens when the bins are full
- The message needs to be clear that we are recycling
- Use different coloured bags
- Pizza boxes are a big problem – use specific bins for the pizza boxes? Are the boxes necessary – speak with Presto to see if they can supply a different option.

New reception parents evening TBC. **ACTION: FR to let IB know when the date is confirmed.**

New class reps meeting – TBC July.

5. ANY OTHER BUSINESS / NEXT MEETING / CLOSE

Amazon Wishlists – teachers are still having issues accessing these. IB suggested that she come in and run through the process with the teachers. ACTION: FR to email IB dates.

PJ confirmed that she will continue as PTA chair next year, but would ideally like a co-chair. Currently someone is considering – update to follow.

NEXT MEETING – agreed a Thursday evening in July. **ACTION: MH to confirm availability with committee and FR.**

The meeting closed.