



COOKHAM DEAN PRIMARY SCHOOL PTA MINUTES

of the meeting held on Tuesday 25th March 2025 at 8pm

ATTENDEES:

Pippa Jeans [PJ] 2
Michelle Partiar [MP] R/2
Marie Hepworth [MH] R/4
Tessa Allanson [TA] 6

Isadora Bennett [IB] 4
Mrs Reekie [FR]
Clare Parks [CP] 2
Sylvia Rai [SR] 1/3

1. WELCOME & THANKS

PJ opened the meeting and thanked everyone for coming.

Apologies have been received from Nina Griffiths, Vicci-Lee & Dan Pearson, Tori Dixon and Kim Milne.

The PTA would like to say thank you for the following events which have taken place over the last couple of months:

Reception and Yr 1 movie night run by Yr 1
Storytelling night run by Yr 2
Yr 2 & KS2 movie night run by Yr 4

2. FINANCIAL UPDATE

MP ran through how much the recent events have raised:

- Swimathon raised an amazing £1,777
- The two movie nights combined raised £608
- Storytelling night raised £244, this includes the bar
- Claire Philpott and her apple juice raised £70
- Second hand welly boot sales raised £40 – big thanks to Chanel and Janine for organising this and clearing out the boot racks.
- Also, thanks to Emma Fulton-Lee whose company match funded an event

MP confirmed we currently have £41,600 in the bank.

The following items have already been allocated (as previously agreed) – leaving ~£3,500 surplus in the bank.

- Curriculum spend - £9,000
- Contribution to class trip coaches - £3,500
- Shakespeare Company visit - £795
- Play equipment - £7,000
- Outdoor classroom - £11,000
- Gazebo - £1,800

- VCF - £2,142
- New laptops - £2,500

3. ITEMS FOR DISCUSSION / VOTE

Update on the wishlist

- FR updated that we are still waiting for the planning permission to come through for the outdoor classroom but all being well this will be installed in the summer.
- FR requested the following additions to the wishlist
 - o The emotional well-being ambassadors would like **£76** to purchase some games/items
 - o Pupils For Praise who help the collective workshop alongside Mrs Thompson/Vicar at the Families@Four service would like **£174** for the reflective garden area. This money would go towards a water feature, landscape bark, acrylic pens for rock painting and some dye for the bench.
 - o Green screen for school - **£200**
 - o FR would like **£675** to run an online safety workshop for year 1-6 in school and then followed by a session for parents. This would focus on social media and gaming. There was a discussion that it was a difficult time for parents to attend and perhaps this would be better offered to parents online. **ACTION: FR to ask the company if this is possible and update if any change to the cost.**
 - o **£500** for a full school production of Alice in Wonderland (by M&M Productions)

Amazon Wishlists – it was mentioned that some of these are either quite bare or items are old, so they are in need of an update. Some parents are very happy to donate via the lists. **ACTION: FR to ask teachers to check the lists, update as necessary and then send out to parents.**

PJ mentioned that a parent had approached her with a request for an outdoor piece of equipment for the KS2 playground (near the bike shed) – something for KS2 children who need movement breaks rather than having to go across to KS1. For example, a monkey bar. PJ had an example which would cost £189 excluding fitting cost. It was agreed that this would need to be professionally fitted. FR agreed she would be happy with this in principle. **ACTION: PJ to investigate full cost including fitting and FR to ask Pentagon Play to cost a similar alternative.**

Reception tea towels – at the PTA meeting in October 2024 it was decided that we could do a reception class only tea towel on the years that we are not producing the full school tea towel. If we want to go ahead with this, we need to organise soon and there is a minimum order of 50. **ACTION: MP and MH to follow up with reception class to gauge interest and whether we will go ahead.**

4. UPCOMING EVENTS

Child Choice day Friday 28th March – PTA will collect money on the gate – 50p per choice from pre-agreed list. PJ to manage and will reach out for help on the back gate.

Running event – 25th April. Tori Dixon is managing and has previously sent FR information. On the surface, FR said everything looks fine and she will feed back to Tori on the details separately.

This will be a kids only event – participants run a relay of 2.6 miles (tying into the London Marathon happening that weekend). PTA will sell refreshments – tea/cakes and possibly hot dogs/light

alcohol. Proposed timings are 3:30 – 5:30, the classes will be broken into session to co-ordinate with cricket. Reception will take part during school so they can go onto cricket at 3:30. FR mentioned it needs to be a hard finish at 5:30 – she does not want the event to carry on into the evening.

Legoland ticket sales for inset day on 27th June. MP has secured 100 tickets (last year we sold more than this). The cost of tickets has gone up slightly to £18 (last year £15) so with the £5 mark-up we will offer these for £23.

Quiz night for parents – 15th May. Tori is organising – more information to come!

VE Day – FR mentioned they will be putting on a school street party for the 80th anniversary on Friday 9th May during school and asked if the PTA can help serve squash/cakes at 2pm for about an hour.

Yr 5 production will take place on 8th May. TEN will be required to serve refreshments.

FR confirmed that Sports Day will be on 13th June. PTA to serve refreshments and ice pops. Reception to manage.

Summer Fete – 21st June. Big thanks to Clare who is stepping up to help organise in PJ's place.

Silent auction help is always appreciated if anyone has time to help collect prizes or contact companies for prizes. AO is happy to help collecting.

FR mentioned Rotary Club / Rotakids would like 2 stands (side by side) this year – one for their normal wheel of fortune and another to sell herbs. This was agreed.

We need to think about how we can manage the recycling of the fete rubbish better. A discussion took place on how difficult this task is and how best to manage it. It was agreed that it would be really good to have a dedicated team to look after this on the day. We can also utilise the school's big bins and have big, clear labels. **ACTION: FR to put a note in the newsletter or in an e-mail asking for volunteers to manage.**

We need to have a separate Summer Fete planning call with class reps. **ACTION: committee to agree date and contact class reps.**

After a discussion regarding the closing activity for the fete, it was agreed that we would have water run with the water being managed by parents/teachers.

It has been decided that the 'main stage' for the festival fete would be for child performances rather than external groups. **ACTION: FR to think about which child performances would work and speak with relevant organisers. MP to speak with Jenni Collingwood.**

PJ ran through the class allocations for the summer fete stalls as below:

- Reception: Stick in the sand & Teddy Tombola/Guess the Name
- Year 1: Café
- Year 2: Mocktails, candy floss and ice-cream factory
- Year 3: Raffle, welly wanging and coconut shy
- Year 4: Bouncy castles x3

- Year 5: Hook a duck, beat the goalie and glitter tattoos.
- Year 6: Bottle tombola and washing line.

5. ANY OTHER BUSINESS / NEXT MEETING / CLOSE

NEXT MEETING will be 16th May 2pm at school

There was no additional business and the meeting closed.