



COOKHAM DEAN PRIMARY SCHOOL PTA MINUTES

of the meeting held on Thursday 30th April 2026

ATTENDEES:

Pippa Jeans [PJ] 3
Marie Hepworth [MH] 1/5
Maddi Parkinson [MaP] 1
Isadora Bennett [IB] R/5
Mrs Reekie [FR]
Michelle Patiar [MiP] 1/3
Tanya Srikanthan [TS] R

Clare Parks [CP] R/3
Claire Greenwood [CG] 6
Holly Jenkins [HJ] R/3
Ozge Bayraktar [OB] 1
Vanisha Kneafsey [VK] 1
Tori Dixon [TD] 5
Jo Steele [JS] 5
Michelle DeVoy [MD] 2

Welcome & Apologies

PJ opened the meeting and thanked everyone for coming.

Apologies have been received from Vicky Holloway, Jana Harris, Gemma (Year 4 rep), Jess Harris, and Sylvia Rai.

Resolution 1: Adoption of New Constitution

The Chair [PJ] explained that the trustees were proposing to adopt the Parentkind Model Constitution for Parent Teacher Associations in England and Wales, which has been approved by the Charity Commission and is widely used by PTAs.

It was confirmed that:

- The model constitution would be adopted in full
- No amendments had been made other than completion of the Association name and school name
- The charitable objects and dissolution provisions were those contained in the model constitution

The following resolution was put to the meeting:

"That the Association adopts in full the Parentkind Model Constitution for Parent Teacher Associations in England and Wales, in substitution for the existing constitution, with effect from 30th March 2026."

Vote:

- In favour: 15
- Against: 0
- Abstentions: n/a

The Chair confirmed that the resolution was carried by a two-thirds majority of members present and voting.

Resignations of existing Committee Members

Pippa Jeans [PJ] announced that she is stepping down as Co-Chair effective immediately. She

wanted to personally thank her fellow committee members MH, MP, IB and JH for all their help and to everyone over the years she has served.

On behalf of Jess Harris, the following statement was read by PJ “I would like to formally confirm that I am stepping down from my position as co-chair of the PTA, effective immediately. Unfortunately, I am unable to attend the EGM in person, but I wanted to ensure that this decision is clearly communicated to the committee and members. It has been a privilege to serve in this role, and I am grateful for the support and collaboration of everyone involved during my time as co-chair.

Marie Hepworth [MH], Michelle Partiar [MiP] and Isadora Bennett [IB] also stepped down from their roles as Secretary, Treasurer and Social Secretary accordingly.

Resolution 2: Election of New Committee Members

PJ nominated Maddi Parkinson [MaP] to the position of Chair, this was seconded by TD. MaP was unanimously elected as Chair.

PJ nominated Marie Hepworth [MH] to the position of Secretary, this was seconded by MaP. MH was unanimously re-elected as Chair.

PJ nominated Michelle Partiar [MiP] to the position of Co-Treasurer, the was seconded by IB. MP was unanimously elected as co-Treasurer.

PJ nominated Tanya Srikandan [TS] to the position of Co-Treasurer, this was seconded by IB. TS was unanimously elected as Co-Treasurer.

AOB and Closing of EGM

The EGM was closed with no further business.